

Claim a VAT refund as an organisation not registered for VAT

Organisation details

Customer reference number	XQV126000100598
Organisation name	PLAISTOW AND IFOLD PARISH COUNCIL
Organisation type	Local authority or similar
Changed bank or address details	No

Claim details

Claim is £100 or more	Yes
Start date	1 January 2025
End date	31 March 2025

Invoice details

Upload or enter invoice details	Upload a file summarising all the invoice details
Upload invoice file	PIPC VAT Return 31 03 2025.PDF

Total amount of VAT you paid

Paid amount	£188.63
-------------	---------

Total refund amount you are claiming

Amount of VAT you are claiming	The total amount of VAT paid: £188.63
--------------------------------	---------------------------------------

Contact details

Full name	Jane Bromley
Role in organisation	Clerk and Financial Responsible Officer
Email consent	Yes, I have read the guidance and understand and accept the risks of email
Contact email	clerk@plaistowandifold-pc.gov.uk
Telephone number	01403 839300
Submission details	
Submission date	1 Apr 2025 10:42
Submission reference	20HY-VTMD-FPYC
Submission mark	b36be9e1d745d7ea279deec0c1cbcf8b9c069fd43ac28f6f14435f2fc379ff0

Submit to HMRC On VAT Archive Completion

Date 01/04/2025

Plaistow and Ifold Parish Council Current Year

Page 1

Time 10:29

End Date of Assessment 31/03/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
Cashbook				
02/01/2025	373142903	Zoom Subscription	Plaistow and Ifold Parish Council	2.60
15/01/2025	245719348	Wifi charges WH	Plaistow and Ifold Parish Council	7.62
17/01/2025	887353085	Telephone	Plaistow and Ifold Parish Council	3.79
27/01/2025	536153357	Envelopes and stamps	Plaistow and Ifold Parish Council	1.98
03/02/2025	373142903	Subscription	Plaistow and Ifold Parish Council	2.60
06/02/2025	536153357	Refund due to mis delivery	Plaistow and Ifold Parish Council	-4.25
06/02/2025	536153357	Refund correction	Plaistow and Ifold Parish Council	4.25
06/02/2025	536153357	Refund mis delivery	Plaistow and Ifold Parish Council	-1.98
17/02/2025	245719348	WInterton Hall Wifi	Plaistow and Ifold Parish Council	7.62
17/02/2025	887353085	Telephone service	Plaistow and Ifold Parish Council	3.79
20/02/2025	377885230	Anti Virus	Plaistow and Ifold Parish Council	15.00
25/02/2025	639237322	Subscription	Plaistow and Ifold Parish Council	17.50
03/03/2025	373142903	Zoom Subs	Plaistow and Ifold Parish Council	2.60
17/03/2025	887353085	Telephone divert service	Plaistow and Ifold Parish Council	3.79
17/03/2025	245719348	Wifi Winterton Hall	Plaistow and Ifold Parish Council	7.62
20/03/2025	805015277	Duck Crossing Signs	Plaistow and Ifold Parish Council	11.78
21/03/2025	191527106	Traffic Film Remover 5l	Plaistow and Ifold Parish Council	1.75
21/03/2025	727255821	Sprays for sign cleaning	Plaistow and Ifold Parish Council	2.88
21/03/2025	727255821	Sponges sign claning	Plaistow and Ifold Parish Council	1.11
24/03/2025	831322466	Kelsey Hall Tree survey	Plaistow and Ifold Parish Council	50.00
24/03/2025	553769603	Cricket Pavilion to 10 03 25	Plaistow and Ifold Parish Council	2.82
24/03/2025	193548138	Litter Bin Emptying	Plaistow and Ifold Parish Council	19.76
24/03/2025	139346203	Kelsey Hall Play area hedges	Plaistow and Ifold Parish Council	24.00
Total VAT Detail from Cashbook				188.63

Submit to HMRC On VAT Archive Completion

Date 01/04/2025

Plaistow and Ifold Parish Council Current Year

Page 2

Time 10:29

End Date of Assessment 31/03/2025

Date of Invoice	Suppliers VAT Reg No	Description of Supply	To whom addressed	VAT Paid
-----------------	----------------------	-----------------------	-------------------	----------

I

(Full name in BLOCK LETTERS)

am claiming a refund of one hundred and eighty eight pounds and 63 pence **£ 188.63**
(Pounds in words pence in figures)

which is the VAT charged on goods and services bought for non-business activities. *The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature Date
(Designated responsible officer)

*Delete as appropriate

Data Protection Act 1998

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.